



CONSTITUTION

1. NAME OF CLUB AND ABBREVIATION

- 1.1 The Club shall be called “FORD OWNERS CAR CLUB OF SOUTH AUSTRALIA INCORPORATED” and such name shall not be changed without the concurrence of 75% of the financial members present at a general or annual general meeting of which 14 days notice shall be given.
- 1.2 Notwithstanding the above, the Management Committee shall have the power to authorize abbreviations “F.O.C.C.” for example, on plaques, medals or badges as shall be necessary in any special case.

2. INTERPRETATION — MASCULINE / FEMININE, SINGULAR / PLURAL

- 2.1 In this Constitution, except where the subject matter requires a different interpretation, “this Club” means “FORD OWNERS CAR CLUB OF SOUTH AUSTRALIA INCORPORATED”, “the Committee” means “the Management Committee of the FORD OWNERS CAR CLUB OF SOUTH AUSTRALIA INCORPORATED”, as set out in the relevant sections of this Constitution. “Member” shall mean and include every member who has paid all monies due and payable under these rules. The masculine shall be taken to include feminine, the singular shall be taken to include plural.

3. POWERS OF ASSOCIATION

- 3.1 The Association shall have the powers conferred by section 25 of the Act.
- 3.2 “The Act” means the “Associations Incorporation Act 1985”.

4. CLUB OBJECTS AND AIMS

- 4.1 To promote interest in and use of Club vehicles (see parts 23.1 and 23.2), to promote the preservation, restoration and use of vehicles of historic significance and integrity and to support the use of legally registered modified vehicles.
- 4.2 To promote social activities within the Club.
- 4.3 To promote friendship and sportsmanship among all members of the Club.
- 4.4 To form registers or other groupings of members with common interests within the club.
- 4.5 To encourage those who use the roads to become more proficient and courteous.
- 4.6 To arrange to be given (by experts where possible) driving, navigation, vehicle maintenance, safety and general interest lectures to members and (non-members where so decided) so that all may become more skilful in, more devoted to, and more understanding of sport and motoring in general.
- 4.7 To promote, foster and conduct motor sports generally in all its branches.
- 4.8 To promote and hold competitions, meetings and tournaments and to offer, give and contribute towards prizes, medals and awards for drivers and their crews.
- 4.9 To be a non-profit making organization. Accumulated surplus funds are to be used for the requirements of the Club and be used at the Management Committees’ discretion for the betterment of the Club.



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5. CLUB COLOURS AND CLOTHING

- 5.1 The Club colours shall be Blue and White.
- 5.2 The Club shall have a logo and clothing approved by the membership.
- 5.3 Partners of members and their family members can wear Club clothing.

6. MEMBERSHIP

- 6.1 Membership shall be open to any person who is interested in the furtherance of the objects of the Club:
 - 6.1.1 who at the time of his “acceptance for membership of the FOCC” is the owner of a Club Vehicle as defined in Part 23 of the Constitution or demonstrates to the Management Committee their commitment to the furtherance of the objectives of the FOCC.
 - 6.1.2 Club membership will only be renewed if a member has attended five or more Club meetings or events in the previous Club year (unless special dispensation is given by the Management Committee) and he still owns a Club Vehicle as defined in Part 23 of the Constitution or can still demonstrate to the satisfaction of the Management Committee their commitment to the furtherance of the objectives of the FOCC.
 - 6.1.3 Dispensation granted by the Management Committee is valid only for the club year in which it is granted, and will need to be re-applied for in any subsequent year.
- 6.2 Associate Membership shall be open to any person who is the wife, partner or dependent of a FOCC member. His Club number will be the Member’s number with a suffix starting with “A” then “B” etc.
- 6.3 Associate Membership shall be in two sections, 18 or more years of age, and under 18 years of age as of the First of January in the Club year. Separate fees will be set for those 18 or more years of age, and those under 18 years of age
- 6.4 Subscriptions will fall due on the 31 December of any year.
- 6.5 The FOCC will not send out renewal notices.
- 6.6 Any member whose subscription remains unpaid after midnight on the 31st December shall be deemed to have resigned unless dispensation has been granted according to the terms of the FOCC management rules..
- 6.7 Applications for membership and renewal of membership shall be in writing and shall be in such form as shall be determined by the Management Committee.

7. RESIGNATIONS FROM THE CLUB

- 7.1 Any member may resign his membership, (including any position on the Executive or Non Executive FOCC club position) by giving at least 14 days advance notice in writing to the Secretary.

8. EXPULSION FROM THE CLUB

- 8.1 Should the conduct of any member be, in the opinion of the Management Committee, injurious to the character of the Club or its members, the Secretary shall call a meeting of the Management Committee to consider the conduct of such member and should invite him to attend and show cause why his membership shall



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not be terminated". If a two-thirds majority of the Management Committee vote for the expulsion of such member, the member shall be expelled.

- 8.2 Any member so expelled shall have the right to appeal to the Executive in writing through the FOCC Secretary, and based on a 75% majority decision the member shall remain a member or be expelled.

9. LINES OF COMMAND AND ELECTION OF OFFICERS

- 9.1 The ultimate management and general conduct of the Club shall be vested in a body known as the Executive. The Executive shall consist of the following officers:-

- The President
- The Vice President
- The Secretary
- The Treasurer

- 9.1.1 In order to ensure continuity of proficiency and knowledge for the FOCC, terms for the above positions will be for 2 years and based on a rolling term. In odd numbered calendar years the positions of President and Treasurer will retire, and in even numbered calendar years the positions of Vice President and Secretary will retire.

- 9.2 For the effective organisation of the FOCC meetings and events the general direction of the club will be directed by a Management Committee.

- 9.3 The Management Committee shall have the power to make decisions with respect to management, policy and finance. (Refer to Sections 14 and 17).

- 9.3.1 The Management Committee will consist of the Executive, plus up to seven additional committee members who can be drawn from the non-executive officers.

- 9.3.2 The Events' Coordinator and at least one Authorised Person will be required to join the Management Committee.

- 9.3.3 Upon election, non Executive Officers will be required to indicate their willingness to serve on the Management Committee. If more than 5 non-mandated members accept, the club will be asked to vote on a choice of officers to form part of the Management Committee. However, the Management Committee of the Club can be assisted by any Non-Executive Officers of the club who are not an ongoing part of the Management Committee

- 9.3.4 The Management Committee may from time to time commission special committees or working parties for a temporary period to accomplish a particular task or to oversee a specific area in need. Members of any special committee may be a sub group of the Management Committee, may involve other members of the FOCC or external parties who can offer professional or specialist knowledge required. Once the special committee makes its final report to its parent body, the special committee will be disbanded.

- 9.4 The Non-Executive Officer positions of the club are:

- Public Officer
- Events' Coordinator
- Assistant Events' Coordinator
- Minute Secretary
- Social Secretary
- Assistant Social Secretary
- Public Relations Officer
- Editor



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Magazine Distributor
Web Master
Authorised Person(s)
Authorised Person Coordinator
CAMS Delegate
FEDERATION OF HISTORIC MOTORING CLUBS SA Inc (FHMC) Delegate
Merchandise Officer
General Committee Member(s)

- 9.5 Office bearers shall be elected at the Annual General Meeting or at a General Meeting when resignation makes it necessary.
- 9.6 Apart from Executive officers, all office bearers shall hold office until the next Annual General Meeting.
- 9.7 All officers who retire at an Annual General Meeting are eligible for re-election.
- 9.8 Executive Officers can hold only one Executive Position.
- 9.9 Executive Officers can hold one or more Non Executive Office positions.
- 9.10 A Non Executive Officer can hold one or more Non Executive Officer positions.
- 9.11 Non Executive Officers not part of the Management Committee can attend Management Committee meetings but do not have a vote.
- 9.12 Even if Non-Executive Officer positions remain unfilled at the Annual General Meeting elections, the club must have a Public Officer.

10. DUTIES OF OFFICERS

- 10.1 THE PRESIDENT; The President is ultimately accountable for matters of the club and shall oversee the running of all aspects of the Club and chair all meetings when he is present. He shall prepare a report for each copy of Cam-torque and present an annual report of the Club's activities at the Annual General Meeting.
- 10.2 VICE PRESIDENT; The Vice President is to act as an assistant to the President, work under his direction and carry out the duties of the President in his absence.
- 10.3 THE SECRETARY; The Secretary shall convene all meetings, conduct the correspondence of the Club, maintain its records including the correspondence pertaining to the competitions, and work in close collaboration with the Events' Coordinator in these matters. He shall keep a complete list of members together with their addresses and date of joining. The membership database is shared on a "need to know" basis, otherwise the data must be secure and not available to anyone else. (Refer to the FOCC Privacy policy.)
- 10.4 THE TREASURER; The Treasurer shall receive all monies due and payable to the Club and immediately give an official receipt thereof.
 - 10.4.1 Other officers of the Club may initially receive Club monies (e.g. Club clothing, raffles, club events, Club Registration scheme associated charges etc.) and are responsible for passing on all monies and details thereof collected to the Treasurer immediately on club meeting nights and within fourteen days (14 days) at all other times.
 - 10.4.2 He shall perform the electronic banking tasks required for the administration and processing of on-line banking transactions on behalf of the club.
 - 10.4.3 He shall keep a list of Club assets and arrange the safe keeping of such assets.
 - 10.4.4 He can retain a sum of money as petty cash at the Management Committee's discretion and all other monies are to be banked in the Club Bank Account as soon



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- as practicable.
- 10.4.5 He shall keep correct account books of monies collected and paid and shall report at General Meetings regarding the financial position. He shall prepare a balance sheet and Audited financial statement for the club's financial year and submit same to the Annual General Meeting of the following year.
- 10.5 PUBLIC OFFICER; The Public Officer shall;
- 10.5.1 Act under the direction of the Management Committee in the execution of the duties of Public Officer to promptly do such things and sign and execute such other documents as are from time to time prescribed by law.
- 10.5.2 Forthwith notify the Secretary of any documents and process delivered to or served on him and of any other matters affecting the Club coming to his knowledge in his capacity as Public Officer
- 10.5.3 Take such steps in any proceedings and sign such documents as he is required to do by the Management Committee.
- 10.5.4 Attend any meeting of the Management Committee, Annual General or General meeting of the Club which the Secretary requests him to attend.
- 10.6 EVENTS' COORDINATOR; The Events' Coordinator shall have an oversight of all events conducted by the FOCC and give ample notice to the Management Committee of the nature and amount of preliminary work necessary to organize any forthcoming event. If the organizer of the event is not available the Events' Coordinator shall report at General Meetings on any event held since the preceding general meeting. If the organizer of a forthcoming event is not available the Events' Coordinator shall report at General Meetings on future event(s)
- 10.7 ASSISTANT EVENTS' COORDINATOR; The Assistant Events' Coordinator is to act as assistant to the Events' Coordinator, work under his direction and carry out the duties of the Events' Coordinator in his absence.
- 10.8 MINUTE SECRETARY; The Minute Secretary shall record the minutes of all properly convened meetings, which minutes shall be submitted to the next meeting, and read if required, for confirmation. He shall assist the Secretary with his duties where possible and shall act for the Secretary in his absence. He shall record such other information as shall be directed by the Management Committee.
- 10.9 SOCIAL SECRETARY; The Social Secretary shall be in charge of social activities and catering arrangements and shall submit a statement to the Treasurer of monies expended on social activities. He shall also endeavour to meet new members and generally make them welcome to the Club.
- 10.10 ASSISTANT SOCIAL SECRETARY; The Assistant Social Secretary is to act as assistant to the Social Secretary, work under his direction and carry out the duties of the Social Secretary in his absence.
- 10.11 PUBLIC RELATIONS OFFICER; The Public Relations Officer shall liaise with the press, other clubs and organizations, for the attainment of the clubs objectives. He shall co-ordinate relevant news and material, report back to the Club's Management Committee and liaise with the Editor and Webmaster.
- 10.12 EDITOR; The Editor shall cause to be published notices of meetings and forthcoming events and shall endeavour at every opportunity to promote the interests of the Club.
- 10.12.1 He shall review material received for publication and ensure suitability of material published through liaison with both the President and article author(s).
- 10.12.2 Disclaimers are to be included on all published materials. The Club magazine CamTorque can be circulated in hard copy and electronic forms. He shall provide



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- the Club magazine to both the Magazine Distributor and Webmaster and is responsible for emailing the magazine.
- 10.13 **MAGAZINE DISTRIBUTOR;** The Magazine Distributor shall in collaboration with the Editor cause to be printed and published the hard copies of the Club CamTorque magazine detailing all relevant news of Club affairs.
- 10.14 **WEB MASTER:** The Web Master shall set up and maintain the FOCC Web site under the direction of the Management Committee.
- 10.15 **AUTHORISED PERSONS:** Under the South Australian Government Club Registration Scheme the FOCC will appoint authorised persons. The Authorised Person shall operate under the rules and regulations set forth in the Club Registration Scheme and any requirements in the Rules of Management of the FOCC for conditional registration. Prior to election and endorsement to this position, a competent club member must be trained in the activities set out in the FOCC Authorised Person responsibility guidelines and approved for such by the Management Committee.
- 10.15.1 An Authorised Person must sight vehicles for acceptance to the Conditional Registration Scheme and inspect vehicles when required in accordance with the Club Registration Code of Practice. An Authorised Person will work under the guidance of the Management Committee in fulfilling the requirements set forth in the Club Registration Code of Practice.
- 10.15.2 Any qualifying vehicles that are not Club vehicles and are owned by FOCC members can be placed on the Conditional Registration Scheme.
- 10.15.3 Appointment or revocation of FOCC Authorised Persons must be submitted to the Registrar in writing through the club secretary and signed by the club president.
- 10.16 **AUTHORISED PERSON COORDINATOR:** The role of Authorised Person Coordinator is the same as other Authorised Person's with the following additional responsibilities:
- 10.16.1 The Authorised Person Coordinator shall maintain a record of all the FOCC vehicles that are covered by the Conditional Registration Scheme.
- 10.16.2 He is authorised, under the guidance of the Management Committee to liaise with and maintain a communication trail for dealings with the Registrar of Motor Vehicles as to the requirements set forth in the Club Registration Code of Practice and with the Federation of Historic Motoring Clubs SA Inc (FHMC) including ordering prescribed Conditional Registration application books, purchasing log books and submission of annual log book return sheets to the FHMC.
- 10.16.3 In coordination with the Treasurer and Secretary, he shall determine all non-financial FOCC members at the end of the club year (31st December of any year) who are on the scheme and provide the list to the secretary who will lodge the required notification of non-financial members in accordance with the Club Registration Code of Practice.
- 10.17 The CAMS Delegate shall receive the meeting agenda from CAMS and if an agenda item is relevant, attend the meeting. Alternatively the CAMS delegate shall report any relevant information coming from the minutes of the CAMS Meetings. He shall liaise with CAMS on relevant topics.
- 10.18 **FEDERATION OF HISTORIC MOTORING CLUBS SA Inc (FHMC) Delegate**
The FHMC Delegate shall maintain association with the FHMC by attending meetings and reporting on relevant matters at the General Meetings of the Club.
- 10.19 **MERCHANDISE OFFICER:** The Merchandise Officer shall organise the purchase and selling of FOCC clothing and regalia.



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- 10.20 GENERAL COMMITTEE MEMBER: (up to 3 members) The General Committee Member shall demonstrate their aim to assist in the promotion and fostering of the well-being of friendly and social motor activities within the Club but is not holding a specific functional role within the club.
11. NOMINATIONS FOR EXECUTIVE OR NON EXECUTIVE OFFICER POSITIONS
- 11.1 All candidates for office must be financial members of the Club at the time of nomination for office.
- 11.2 Members can be nominated as office bearers at the General Meeting the month before the AGM or at the Annual General meeting or at a General meeting when resignation makes it necessary.
- 11.3 In the event of more than one candidate being nominated for any particular office, the election shall be conducted by ballot. The candidate receiving the greatest number of votes will be deemed elected, and in the event of an equal number of votes being cast, the chairman shall exercise the casting vote. The Public Officer will oversee the ballot collection and counting.
- 11.4 All voters must be financial members of the club
12. POOR ATTENDANCE OR ACHIEVEMENT OF COMMITTEE OFFICERS
- 12.1 If any member of the Management Committee fails to attend three consecutive Management Committee meetings or three consecutive General meetings without first having obtained leave of absence, his resignation may be deemed to have been received and accepted by the Club.
- 12.2 Where the resignation takes effect under this rule, the Committee member concerned shall not be eligible for re-election to his former or any other office before the next Annual General meeting.
- 12.3 Should it appear to the Executive that any officer is not responsibly performing his duties, the Executive may by a special resolution declare such office to be vacant. Such notice will be prepared by the Secretary under direction of the President. Any officer so removed shall have the right of appeal that must be lodged with the President of the FOCC within seven days of receiving the dismissal notice. The appeal shall be heard in the first instance by the executive, and if by special request of the appellant, referred to an Annual General or General meeting. If there is a two-thirds majority vote in confirmation of the Executive decision, that decision shall be binding. The member removed from office under this rule shall not be eligible for re-election to his former or any office before the next Annual General meeting



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13. QUORUMS

- 13.1 Twenty members or 50% of members, whichever is the lesser, shall be a quorum for all General Meetings of the Club.
- 13.2 A quorum for all meetings of the Management Committee shall be 70%
- 13.3 A quorum for all meetings of the Executive shall be 75%

14. RULES FOR MANAGEMENT COMMITTEE OFFICERS

- 14.1 The Management Committee shall have sole control of all the monies of the Club subject to approval by a General or Annual General meeting of the Club to authorize spending over a \$500.00 limit except for periodic payments such as insurance and CAMS affiliation payments and payments identified in the FOCC Management Rules
- 14.2 The Chairman shall have ultimate authority on every point of order provided such exercise of authority is consistent with this constitution.
- 14.3 At Management Committee meetings each officer shall be entitled to one vote with the exception of the Chairman who shall have a casting vote as well as a deliberate vote.
- 14.4 The Chairman shall also be entitled to a casting vote at general meetings.
- 14.5 A member of the Club who has interests (financial or otherwise) in any contract or arrangement made or proposed with the FOCC shall disclose that interest at the first meeting of the Management Committee in which the contract or arrangement is first announced. If the person is not at the Management Committee meeting, he should advise a member of the club Executive within 14 days of receiving the minutes of the Management Committee meeting at which the contract or arrangement was first reported or upon becoming aware of that contract or arrangement.
- 14.6 If a member of the Club becomes interested (financially or otherwise) in a contract or arrangement after it is made or entered into, the member shall disclose that interest to the first meeting of the committee after becoming so interested.
- 14.7 No member of the Management Committee shall vote as a member of the Management Committee in respect of any contract or arrangement in which that member has a financial or otherwise interest.

15. DISQUALIFICATION OF OFFICERS OF THE CLUB.

- 15.1 The office of a FOCC Officer shall become vacant if the Officer is,
 - 15.1.1 disqualified from being an Officer by the Act (particularly Sections 30 - insolvency or conviction of an offence, and 39A - violation of duties).
 - 15.1.2. deceased or permanently incapacitated by ill health,
 - 15.1.3 no longer a resident of South Australia,
 - 15.1.4 expelled from Membership of the Club under this constitution,

16. GENERAL MEETINGS

- 16.1 General Meetings of the Club shall be held on prescribed days displayed on the FOCC website and published in Cam Torque in January, February, April, May, June, July, August, September, October, November, and December.
- 16.2 The Chairman of any General Meeting shall be the President or the Vice President or in their absence, a member of the Management Committee whom the meeting shall elect.
- 16.3 The minutes of any General Meeting shall be open to any member. Members must



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give 30 days notice to the Secretary to review minutes from previous meetings.

17. MANAGEMENT COMMITTEE MEETINGS

- 17.1 The Management Committee shall meet at such times as considered necessary by any member of the Executive.
- 17.2 All Management Committee members should be advised of the time and place of the meeting.
- 17.3 The Management Committee can produce Rules of Management to facilitate / organise the running of the FOCC. These can be temporary or permanent rules that do not form part of the FOCC constitution and can be changed or added to by the Management Committee to suit the needs of the FOCC. Such rules, when formed, will be presented and ratified at the next appropriate general meeting of the FOCC.
- 17.4 The Management Committee shall have the power to pass rules and make regulations for the conduct and control of any trial, gymkhana or speed event or other events provided that such rules and regulations shall not be inconsistent with this Constitution or with the Constitution and Rules of any controlling body with which this Club is affiliated.
- 17.5 The Management Committee shall have the power to invite any other person to attend Committee Meetings who may be of assistance to them in a professional and technical or skilled manner for his advice and guidance thereon, provided that such person shall not be entitled to a vote on the Committee.

18. ANNUAL GENERAL MEETING

- 18.1 The Chairman of the Annual General Meeting will be the President of the Club or in his absence the next person in the list under Lines of Command and Election of Officers in Part 9 of this constitution.
- 18.2 The Annual General Meeting will be held in the month of March on the prescribed day displayed on the FOCC website and published in Cam Torque.
- 18.3 Form of the Meeting:
 - Open Meeting.
 - Call for Apologies
 - Present reports on activities in the preceding financial year of the club by :-
 - The President, including social and competitive highlights and
 - The Treasurer, covering the Club's financial situation.
- 18.4 The Annual General meeting then continues with the General meeting format. At the end of the General meeting format the Chairman then declares all Non-Executive positions and all Executive positions due for reappointment vacant and carries out the election of the new officers as required.
- 18.5 All Non-Executive officers of the club serve from one Annual General meeting to the next Annual General meeting. Executive officers of the club serve for two years.
- 18.6 The Annual General meeting minutes of any year are confirmed or corrected and confirmed at the April General meeting.

19. PROXY VOTING

- 19.1 No proxies shall be allowed at any meetings.



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20. FINANCIAL YEAR OF THE CLUB
- 20.1 The financial year of the Club shall be from the First of January to the Thirty First of December, of each calendar year.
21. CLUB MONIES ETC.
- 21.1 All monies received by and on behalf of the Club shall be paid into the Club's banking account by the Treasurer.
Due to ongoing technological and customer service innovation the FOCC shall manage the challenges of e-banking services through the implementation of security controls to ensure authorisation controls and access privileges are in place for FOCC e-banking and appropriate measures have been taken to ensure segregation of duties.
- 21.2 All cheques and/or withdrawal forms drawn on the Club's banking account, are to be signed by any two of the following :-
The President
The Secretary
The Treasurer
- 21.3 All incoming cheques, money orders or postal notes requiring endorsement shall be signed by the Treasurer or the Secretary.
- 21.4 A General or Annual General meeting of the club may authorise the Management Committee to invest a sum of money, for up to 3 years. A decision made at a General or Annual General meeting would be required to terminate the investment earlier than the original term expiry date.
- 21.5 The Club can make, draw, accept, endorse, execute and issue bills of exchange, debentures and other negotiable and transferable instruments.
- 21.6 The Club can borrow, raise or secure payment of money in such manner as the Club shall think fit and in particular by the issue of bonds, bills of exchange, promissory notes, securities, mortgages or debentures charged upon all or any part of the Club's property and to purchase, redeem or pay off any such securities.
- 21.7 The Club can purchase, hire, make or provide and maintain all kinds of vehicles, furniture, implements, tools, machinery, books, periodicals and stationary and all other things required or which may be deemed necessary or convenient for any of the purposes of the Club.
- 21.8 To purchase, take on lease, or exchange, hire, or otherwise acquire any real and personal property which may be deemed necessary or convenient for any of the purposes of the Club.
- 21.9 To construct, maintain or alter any buildings or works necessary or convenient for any of the purposes of the Club.
- 21.10 To take any gift of property whether subject to any special trust or not for any one or more of the objects of the Club.
- 21.11 To take such steps by personal approach, written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Club, whether by way of donations, sponsorships, subscriptions or otherwise.



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22. CLUB PROPERTY AND ASSETS

- 22.1 The Treasurer shall keep an accurate record of all Club property and its whereabouts at any time. He shall also see that such equipment or property is kept in good order and not abused.
- 22.2 Any equipment being used on loan to members shall be properly signed for by the borrower and he shall see that such equipment is returned by the borrower as soon as possible.
- 22.3 The loss or damage of any equipment is to be replaced or repaired or paid for by the borrower.
- 22.4 The Management Committee shall report to the General Meeting the loss of equipment and will also report to the General Meeting new additions of equipment so that members are aware of the facilities for their use.
- 22.5 Any member wishing to have the loan of any such equipment shall apply to the Treasurer

23. CLUB VEHICLES

- 23.1 Ford Vehicles — These are vehicles sold by the Ford Motor Company of America and its associated companies. These vehicles can be dressed up or improved with accessories that do not detract from the “FORD” image as defined by the FOCC management rules.
- 23.2 Ford Derived Vehicles :- These are vehicles which have a chassis or unitary body which was manufactured with the intent of fitting a “FORD” produced engine as standard or optional fitment, or are commonly fitted with a “FORD” produced engine, and are fitted with such engine. They may be modified or improved in such a way as to not detract from the “FORD” image as defined by the FOCC management rules.
- 23.3 Other Club Accepted Vehicles :- These are vehicles which may be approved from time to time by the Management Committee. Such approval may only be granted to a specific vehicle and its owner on application in writing by the member, or prospective member, who is the bona fide owner. The application shall state the reason for the request. Approval shall lapse on sale of the vehicle or resignation of the member. Precedent shall not be a valid reason under this clause.

24. THE SEAL.

- 24.1 The Club shall have a Common Seal upon which its corporate name shall appear in legible characters.
- 24.2 The Seal shall not be used without the express authorization of the Executive and every use of the Seal shall be recorded in the register kept for the purpose of recording usage of the seal The affixing of the seal shall be witnessed by the President or Public Officer.

25. PROHIBITION AGAINST SECURING PROFITS FOR MEMBERS

- 25.1 The assets and income of the Club shall be applied exclusively to the promotion of its objects and purposes and no portion shall be paid or distributed directly or indirectly to members of the Club unless as a reasonable payment for services to



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- the Club.
- 25.2 A claim for reimbursement of allowable expenses in conducting activities for the FOCC as approved by the Executive can be claimed by presenting a written request to the Executive, who will, if deemed correct and reasonable, present it to the Treasurer for payment.
- 25.3 A list of acceptable reimbursements will be governed by the FOCC Rules of Management.
26. ALTERATION TO THE CONSTITUTION
- 26.1 All or any of the rules of this constitution may be added to, altered, amended or annulled at any General or Annual General meeting, provided that 28 days notice of such amendment shall have been given to the club by publishing the information in any or all of the following:
- 26.1.1 via documents included as attachments in email
- 26.1.2 via documents that may be opened and viewed on the FOCC website
- 26.1.3 via information published in the FOCC magazine Cam Torque
- 26.1.4 via information posts sent on agreed social media platforms
- 26.2 Propositions to pass new rules or to amend existing rules subsequently shall be put in the form of a motion at the meeting. Such motion must be carried by a three-fourths majority of the members present and voting.
- 26.3 Notice of a motion for any change, detailing that motion, must be forwarded in writing to the secretary of the FOCC
27. DISSOLUTION
- 27.1 The Club should not be dissolved except by a motion to that effect made in a manner provided for in the Act, passed by three-quarters of the financial members present and voting at a General Meeting or the AGM.
- 27.2 In the event of such dissolution being passed the funds and assets (after payment of liabilities) may be handed over to any other not-for-profit association which promotes motoring, as may be decided by the Management Committee.